

OCTOBER 2024

SCREEN CANTERBURY NZ PRODUCTION GRANT APPLICATION FORM 2024 – 2026

1. KEY CONTACT

Name	
Role	
Contact Number	
Email	
Company Name	
Company Address	
NZBN Number (NZ based)	
GST Number (NZ based)	
Website	
IMDB, LinkedIn or other professional site	
Social Media sites	

2. PROPOSAL

Please upload a proposal containing the following information in .doc or .pdf format, maximum of 15 pages including:

- Project title (working is fine), logline & short synopsis.
- Format (film, television series, web series).
- Number and duration of episodes (for TV/web series).
- Finance Plan including status of finance at the time of the application date. We strongly recommend you add confirmation documentation if you have it.
- Project budget.

- Proposed Waitaha Canterbury spend..
- Brief summary on the intended distribution and audience size. (e.g. streamer, theatre, tv)
- Projected production schedule including start of pre-production activities, date/s to commence principal photography, number of days/weeks in production, date of completion of production activities.
- Number of days filming in Waitaha Canterbury (*you must film at least a minimum of 15 days in Waitaha Canterbury to be eligible for this grant*).
- Key crew and cast (above-the-line) - Please include information on each key person including writer/s, producer/s, director/s and lead actor/s with links to their IMDb pages or other professional sites if available. Highlight those who are Waitaha Canterbury-based.
- List all Waitaha Canterbury-based below-the-line crew who are likely to work on this project and what percentage of your overall crew they comprise. Highlight any Waitaha Canterbury-based Heads of Department (HOD's).
- List of all Waitaha Canterbury-based screen businesses from whom you will procure goods and services (i.e. -camera and lighting equipment; makeup, wardrobe, and unit truck or trailer hire etc).
- List of all Waitaha Canterbury-based non-screen businesses from whom you will procure goods and services (i.e. vehicle rental, accommodation, catering, traffic management etc).
- Hiring Methodology – (brief outline) we want to understand how you went about sourcing your key crew, *including names, contact details and local addresses if possible or post code of crew approached / hired*.
- Description of any Māori or other cultural elements - please describe the nature of the cultural element/s and or diversity element/s along with your plan for consultation and collaboration as appropriate.
- Your plan to address and comply with health & safety requirements (i.e. if your content requires stunts, you will have budgeted for a stunt coordinator and all associated costs)
- Why you think Screen CanterburyNZ should support this project with a grant.
- Any additional details on ways you feel this project benefits Waitaha Canterbury.

3. KEY PROJECT INFORMATION

	Reference to Assessment Sheet, if applicable	Project Information
Name of project		
Number of days filming in Waitaha Canterbury	1.1	
Number of pre-production days in Waitaha Canterbury		
Number of days filming in Ōtautahi Christchurch	1.2	
Number of pre-production days in Ōtautahi Christchurch		
Number of days filming in total	1.3	
Total project budget		
Total spend in the Waitaha Canterbury region		
Percentage of spend in the Waitaha Canterbury region of total budget		
Number of Waitaha Canterbury-based screen businesses that will be utilised for the production (i.e. gear and lens hire; wardrobe, makeup, and unit trucks and/or trailer hire etc)	2.1	
Number of Waitaha Canterbury-based supplementary businesses that will be utilized for the production (i.e. vehicle rental, accommodation, catering, traffic management etc)	2.3	
Total number of above the line crew writer/s, producer/s, director/s that are Waitaha Canterbury-based	3.3	
Total number of cast that are Waitaha Canterbury-based (lead actor/s, and supporting actor/s)		
Total number of key crew (HOD's)		
Total number of key crew (HOD's) that are Waitaha Canterbury-based	3.5	
Percentage of key crew (HOD's) that		

are Waitaha Canterbury-based		
Total number of below-the-line crew		
Total number of below-the-line crew that are Waitaha Canterbury-based	3.5	
Percentage Waitaha of Canterbury-based crew		
Description of any Māori or other cultural elements - please describe the nature of the cultural element/s and or diversity element/s along with your plan for consultation and collaboration as appropriate.	5.1	

Please refer to the map in the fund overview and specify if you will be filming in the Christchurch City Council district or wider Canterbury region. The Christchurch City Council district includes Banks Peninsula – please check the 16 wards that fall within this boundary. The wider Canterbury region is made up of Waimakariri, Selwyn, Ashburton The wider Canterbury region is made up of Waimakariri, Selwyn, Ashburton, McKenzie, Hurunui and Kaikoura districts.

4. FINANCE

Which category does your production fit into?

Eligible budget criteria	<i>Total budget below \$5Million with expected minimum Canterbury spend \$1M</i>	<i>Total budget over NZD \$5M with expected minimum Canterbury spend \$2M</i>
Please delete inapplicable answer	YES / NO	YES / NO
Amount you are requesting (only put number in applicable column)		
Minimum amount Screen CanterburyNZ could allocate your production which would assist you in bringing your production to Canterbury		

<p><i>Will the Production still proceed if investment was not provided from Screen CanterburyNZ?</i></p>	
<p><i>Will the investment from Screen CanterburyNZ increase the duration that the Production spends in Waitaha Canterbury/ Christchurch? If yes, by how much?</i></p>	

The Advisory Panel may consider applications for projects with substantive Waitaha Canterbury based intellectual property with budgets upto \$1 million with a Waitaha Canterbury minimum spend of \$500,000 that are already supported with other funding sources (e.g. private, national funding bodies/organisations such as NZ On Air, NZFC, Te Māngai Pāho or the NZ Writers' Guild) ChristchurchNZ will consider applications at its discretion. Please feel free to explain any difference between the amount you are requesting and the minimum amount which would assist you in producing/ bringing your production to Canterbury? (e.g. 10% of the Canterbury spend is a guide for productions under \$1M Canterbury spend).

Explain any difference in answers above (if applicable): (200-word limit)

5. SIGNATURE

All applications are made at the applicant's own risk. Screen CanterburyNZ & ChristchurchNZ are not liable for any loss, damage or costs arising directly or indirectly from the application process, or from dealing with the application in any manner.

By signing below, I declare that to the best of my knowledge the information provided in this application and in the supporting documentation is complete and accurate.

I confirm that I have read and accept the terms and conditions of the fund outlined in the Screen CanterburyNZ Production Grant Overview.

I confirm that I have (or will obtain prior to the production) Public Liability Insurance coverage for the Production.

Name:

Signature:

Date:

Please note: Kindly send a PDF of this form and email with rest of the application requirements to Petrina.drozario@christchurchnz.com